

Minutes of the WAB Meeting
Friday 6 December 2019 11.30am

Venue: Room CH.B36B, Custom House, Dublin 1.

Attended by:

Chairperson Paul McGowan

Members Miriam McDonald

Martin Sisk

Michelle Minihan

Secretariat John F McCarthy

Neill Dalton

Darren Browne

By Invite (for item 3): - Laura Brien (Director of Water & Compliance at the CRU)

1. Minutes of last meetings and matters arising

The minutes of the meeting held on 22 November 2019 were presented and agreed by the members.

2. Declaration of any conflicts of interest

Michelle Minihan declared she was part of the Output Monitoring Group (OMG) but will step aside from it before the next WAB meeting.

3. WAB Report No.2

The Director of Water & Compliance from the Commission for Regulation of Utilities (CRU) gave a presentation on the CRU Revenue Control 3 decision. A discussion with the Members and CRU Director followed the presentation. The members thanked the CRU Director, Laura Brien, for her time and confirmed the presentation delivered today would be published on the WAB website.

The members discussed the 2nd quarterly report and agreed which parts would be drafted by each member. It was also agreed the report metrics would have a cut off as at the end of the 4th quarter in 2019. The key events section of the report will focus on the CRU's Revenue Control 3 and EPA's Urban Waste Water Treatment in 2018 reports. Members from the CRU and EPA agreed to revert to the secretariat with its text and data for the report by 18 December 2019. Once received the Secretariat will consolidate the updated text into the draft report and circulate to the WAB members. The members agreed the report should publish by the end of January 2020.

4. IW Independent Audit Update

The Secretariat gave an overview of discussions to date with IW. The members agreed that the audit should look at procurement from a wide perspective including from the initial identification of a project through to the procurement.

The members will decide on the nominee to participate in the procurement of the experts and notify the Secretariat in due course.

5. Invite to Minister Update

The invite has been issued to the Minister and as of the date of the meeting there has been no reply yet.

6. Appointment of new board members update

The board acknowledge the appointment of the new WAB member, Dr. Michelle Minihan of the EPA.

The secretariat confirmed it has received the resignation letter from An Fóram Uisce (AFU) WAB member, Ms Sharon Kennedy, effective as of 28 November 2019 but is yet to receive AFUs nominations for replacement.

7. Any Other Business

The members agreed to have new photos taken of themselves at the next WAB meeting.

The Secretariat confirmed WAB's annual report will need to be published in English and Irish.

The Secretariat discussed the website with the members who confirmed they are satisfied with it.

Some meeting dates where changed. A meeting will be held on the 7th instead of the 20th February 2020 and there will now be a meeting on 13 March at 1.30pm.

The meeting was brought to a close.

Agenda Item No:	Action	Decision
3	Text from members for Report 2.	Send to Secretariat by 18 December.
3	Publishing of the WAB Report No.2	Published by end of January 2020.
3	Update of Metrics for Leakage, First Fix Scheme, Mains replacement, Ease of Contact and Complaints Management.	Will be provided by the CRU.
3	Update of metrics for RAL, PAL, Lead, Micro, BWN and UWWT.	Will be provided by the EPA.
4	IW Independent Audit Nomination	Chair will let Secretariat know when decided.
7	New photos for website	Members will be photographed at next meeting